



300 Kennedy Drive
Hauppauge, NY 11788

Notifying the Public of Rights under Title VI

The Head Injury Association operates its programs and services without regard to race, color, or national origin, in accordance with Title VI of the Civil Rights Act of 1964.

To obtain additional information about your rights under Title VI, contact Valerie Schaefer, Title VI Coordinator at The Head Injury Association. Phone (631)543-2245 ext. 8728 or email vschaefer@headinjuryassoc.org.

If you believe you have been discriminated against on the basis of race, color, or national origin by The Head Injury Association, you may file a Title VI complaint by completing, signing, and submitting the agency's Title VI Complaint Form.

How to file a Title VI complaint with The Head Injury Association:

1. To obtain a Complaint Form from The Head Injury Association, contact Valerie Schaefer, Title IV Coordinator at The Head Injury Association 300 Kennedy Drive, Hauppauge, NY 11788. Phone (631)543-2245 ext. 8728 or email vschaefer@headinjuryassoc.org.
2. In addition to the complaint process at The Head Injury Association, complaints may be filed directly with the Federal Transit Administration, Office of Civil Rights, Region VII, 901 Locust Street, Suite 404, Kansas City, MO 64106
3. Complaints must be filed within 180 days following the date of the alleged discriminatory occurrence and should contain as much detailed information about the alleged discrimination as possible.
4. The form must be signed and dated, and include your contact information.

If information is needed in another language, contact (631)543-2245.

Si se necesita informacion en otro idioma de contacto, (631)543-2245 ext. 8728.